

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN  
REGULAR SESSION IN THE COMMISSIONERS’ ROOM OF THE CRAVEN  
COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,  
NORTH CAROLINA ON TUESDAY, JANUARY 17, 2006. THE MEETING  
CONVENED AT 8:30 A.M.**

**MEMBERS PRESENT:**

Chairman Perry L. Morris  
Vice Chairman Johnnie Sampson, Jr.  
Commissioner Lee Kyle Allen  
Commissioner George N. Brown, Jr.  
Commissioner Bill Harper  
Commissioner M. Renée Sisk  
Commissioner Leon C. Staton

**STAFF PRESENT:**

George B. Sawyer, Assistant County Manager  
Richard F. Hemphill, County Finance Officer  
Ray H. Moser, Human Resources Director  
Gwendolyn M. Bryan, Clerk to the Board  
James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sisk moved to approve minutes of the January 3, 2006 regular session, seconded by Commissioner Brown and unanimously carried.

**CONSENT AGENDA**

*Budget Amendments and Ordinance Update*

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments and ordinance update for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner Brown and unanimously carried in a roll call vote.

*Non Departmental*

101-0560-377-38-00	\$8,274.00	101-0560-400-96-86	\$8,274.00
Hurricane Ophelia		Hurricane Ophelia	
TOTAL	\$8,274.00	TOTAL	\$8,274.00

**Justification:** Budget FEMA revenue received to cover the cost of hurricane related expenses. Amount received \$39,882.

*Register of Deeds*

101-1001-357-60-00	\$50,500.00	101-1001-400-45-02	\$50,000.00
Excise Tax		State Excise	
		101-1001-400-11-13	\$500.00
		ROD Supplement	
TOTAL	\$50,500.00	TOTAL	\$50,500.00

**Justification:** Excise fees are exceeding amount budgeted which increase payment to the State for excise stamps and register of deeds supplemental pension.

*Inspections*

101-2401-355-09-00	\$2,000.00	101-2401-410-45-04	\$1,800.00
Homeowners		Homeowners	

101-00-399-01-0      \$(200.00)

TOTAL                      \$1,800.00

TOTAL                      \$1,800.00

**Justification:** Homeowner recovery fees which are remitted to the state (90%) are exceeding amount budgeted.

***Rescue Squads***

		101-2801-410-40-03	\$15,300.00
		Collection Contract	
101-2825-357-53-00	\$6,000.00	101-2825-410-33-10	\$5,400.00
NB Craven		90% Reimbursement	
101-2827-357-51-00	\$12,000.00	101-2827-410-33-10	\$10,800.00
Ft Barnwell Rescue		90% Collection	
101-2828-357-49-00	\$50,000.00	101-2828-410-33-10	\$45,000.00
Bridgeton		90% Reimbursement	
101-2829-357-50-00	\$60,000.00	101-2829-410-33-10	\$54,000.00
Vanceboro		Vanceboro	
101-2831-357-56-00	\$25,000.00	101-2831-410-33-10	\$22,500.00
Twp 7		Twp 7	
TOTAL	\$153,000.00	TOTAL	\$153,000.00

**Justification:** Budget additional revenue to be paid to Rescue Squads. Revenue to be paid for collections and to the squads in exceeding the amount budgeted.

***EDC – BSH***

101-4401-367-35-00	\$25,000.00	101-4401-430-33-35	\$25,000.00
NC Eastern Region		Bosch	
TOTAL	\$25,000.00	TOTAL	\$25,000.00

**Justification:** Grant for assistance with overcoming the delineation and environmental issues related to the BSH land for the Central Distribution Center.

***Health/Health Dept Foundation***

101-6506-336-25-00	\$15,000.00	101-6506-440-96-52	\$15,000.00
Donations/Contributions		Special Appropriation	
Health Foundation		Health Foundation	
TOTAL	\$15,000.00	TOTAL	\$15,000.00

**Justification:** With half of the fiscal year passed, Foundation contributions made through the Health Dept have already exceeded entire fiscal revenue budget. Budget amendment is necessary, per Finance.

***7231 TANF***

101-7231-349-44-00	\$10,000.00	101-7231-450-39-44	\$10,000.00
LINKS State Scholarships		LINKS State Scholarships	
TOTAL	\$10,000.00	TOTAL	\$10,000.00

**Justification:** Allows access to special funding under the LINKS program. Eligible clients can access these scholarship funds for special needs as they begin to age out of foster care. Funds are 100% reimbursement. No County match.

***CDBG 2006 Scattered Sites***

273-0000-377-02-00	\$3,350.00	273-4075-430-76-70	\$3,350.00
CDBG		Admin Fees	
TOTAL	\$3,350.00	TOTAL	\$3,350.00

**Justification:** Budget a portion of the CDBG 2006 Scattered Sites Grant to cover Admin costs not to exceed \$3,350.

***CDBG 2006 Scattered Sites***

273-0000-377-02-00	\$3,350.00	273-4075-430-76-70	\$3,350.00
CDBG		Admin Fees	
TOTAL	\$3,350.00	TOTAL	\$3,350.00

**Justification:** Budget a portion of the CDBG 2006 Scattered Sites Grant to cover Admin costs not to exceed \$3,350.

***Convention Center*****JOURNAL ENTRY**

371-0571-400-97-01	\$16,985.00	371-0000-101-00-00	\$16,985.00
To General Fd		Cash	
101-0000-101-00-00	\$16,985.00	101-8201-366-07-00	\$16,985.00
Cash		From Reserve	

Chiller Installation

**BUDGET AMENDMENT**

371-0000-399-00-00	\$16,985.00	371-0571-400-97-01	\$16,985.00
Fund Balance		to General Fd	
101-8201-366-07-00	\$16,985.00	101-8201-430-26-01	\$16,985.00
From Reserve		Building/Grounds	

**Justification:** Budget Convention Center Reserve funds to cover the cost of a new chiller installation.

***Elections***

101-0601-348-00-00	\$312,000.00	101-0601-400-73-21	\$476,855.00
State Elections		C/O Over 5,000.00	
101-601-348-00-0	\$37,931.00		
Software Grant			
101-601-348-00-0	\$24,000.00		
One Stop Grant			
101-00-399-01-0	\$102,924.00		
Fund Balance			
TOTAL	\$476,855.00	TOTAL	\$476,855.00

**Justification:** Purchase new Elections Voting Equipment.

***Recreation***

101-0000-399-01-00	\$5,000.00	101-8001-460-73-02	\$5,000.00
Fund Balance		C/O for Rocky Run Park	
TOTAL	\$5,000.00	TOTAL	\$5,000.00

**Justification:** To replace unsafe equipment at Rocky Run Park

**BUDGET ORDINANCE**

***Scattered Sites – Fund 273***

There is hereby appropriated the following amounts for the CDBG 2006 Scattered Sites Project.

Expenditures:

Administration	\$3,350.00
TOTAL	\$3,350.00

There is hereby appropriated the following amounts in revenue for the CDBG 2006 Scattered Sites Project.

Revenue

CDBG	\$3,350.00
TOTAL	\$3,350.00

This ordinance is approved this 17<sup>th</sup> day of January, 2006.

***Tax Releases and Refunds***

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner Brown and unanimously carried in a roll call vote.

TAXPAYER NAME	TICKET#	AMOUNT
BENEDETTO, MARGARET D CORRECTING APPRAISAL ERROR	2005-0003967	\$2,197.28
BOATWRIGHT, LARRY A & SILVIA DID NOT OWN 01/01/2003	2003-0004753	\$27.00
BROWN, DONALD VACANT DWELLING SINCE 1995	2005-0006444	\$32.00
BRYAN, ANGELA FAYE DID NOT OWN 01/01/2005	2005-0090599	\$59.26
BRYANT, RONNIE C CORRECTED VALUATION DUE TO CONDITION	2005-0091277	\$501.84
CLEVE, R C JR DID NOT OWN 01/01/2005	2005-0091128	\$1,735.74
CLEVE, R C JR DID NOT OWN 01/01/2005	2005-0091130	\$225.46
CLEVE, R C JR DID NOT OWN 01/01/2005	2005-0091129	\$1,533.55
COWAN, ROBERT A NOT LOCATED IN CRAVEN COUNTY-SHOULD BE IN CARTERET	2005-0011522	\$256.83

EDWARDS, CAROLYN JOYCE PROPERTY VACANT	2005-0015915	\$32.00
GLENN, BERTHA VACANT FOR PAST 10 YEARS	2005-0020612	\$32.00
HARTLEY, KENNETH H PROPERTY VACANT	2005-0023766	\$32.00
JONES, FLOYD G & THERESA V NOT IN CRAVEN COUNTY – LOCATED IN CARTERET COUNTY	2005-0028688	\$21.47
JONES, ROGER DOUBLE LISTED WITH ACCT #10951	2005-0091239	\$75.84
KELLY EVANS PROPERTIES LLC DID NOT OWN 01/01/05	2005-0029572	\$36.26
MCMILLEN, TODD M & BEVERLY F ADJUST VALUE FOR NORMAL DEPRECIATION OF PREVIOUS Y	2005-0035555	\$62.25
MIGUEL, ANGEL DOUBLE LISTED WITH ACCT #57161	2005-0090757	\$143.43
MILLS, MARVIN C & MARY JO PROPERTY VACANT	2005-0036489	\$32.00
NEUSE RIVER COMMUNITY DEVELOP EXEMPT PER GS 105-278.7 (7)	2005-0038938	\$110.14
NEUSE RIVER COMMUNITY DEVELOP EXEMPT PER GS 105-278.7 (7)	2005-0038939	\$23.79
NEUSE RIVER DEVELOPMENT CORP I PROPERTY VACANT	2005-0038942	\$32.00
RIVERS, BLANCHE S PROPERTY VACANT	2005-0044594	\$64.00
RIVERS, BLANCHE S PROPERTY VACANT	2005-0044595	\$32.00
RIVERS, BLANCHE S PROPERTY VACANT	2005-0044592	\$32.00
RIVERS, BLANCHE S PROPERTY VACANT	2005-0044591	\$32.00
RIVERS, BLANCHE S PROPERTY VACANT	2005-0044593	\$160.00
SMITH, JOHN E JR & KIMBERLY RECYCLE FEE CHARGED IN ERROR	2005-0048378	\$32.00
SMITH, PERRY D DID NOT OWN 01/01/2005	2005-0090875	\$12.83
SMITH, PERRY D NOT LOCATED IN COUNTY 1-1-04	2004-0047135	\$12.23
TEXFI INDUSTRIES INC ORDERED BY BANKRUPTCY COURT	1999-0046538	\$1,587.19

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TEXFI INDUSTRIES INC ORDERED BY BANKRUPTCY COURT	2000-0047894	\$1,587.19
TEXFI INDUSTRIES INC ORDERED BY BANKRUPTCY COURT	2001-0048252	\$1,670.72
TEXFI INDUSTRIES INC ORDERED BY BANKRUPTCY COURT	2002-0049104	\$2,622.35
TEXFI INDUSTRIES INC ORDERED BY BANKRUPTCY COURT	2003-0049475	\$2,531.93
TEXFI INDUSTRIES INC ORDERED BY BANKRUPTCY COURT	2004-0050017	\$2,531.93
TOWN & COUNTRY FORESTRY LLC DOUBLE LISTED WITH ACCT. #59302	2005-0052431	\$55.21
TRIPP, IRENE ELIZABETH SCE REMOVED IN ERROR	2005-0052722	\$148.76
WARREN, MARY BOYLAN PROPERTY VACANT	2005-0054796	\$32.00
WHITFIELD, ROSANA PROPERTY VACANT	2005-0056610	\$32.00
WIGGINS, ALLIE SMITH VACANT SINCE 1999-STORAGE ONLY	2005-0056990	\$32.00

40 – CREDIT MEMO (S)      \$20,410.48

*Refunds*

COWAN, THOMAS EARL DID NOT OWN 01/01/2005	2005-0091279	\$199.88
LAUGHINGHOUSE, RICHARD L & BRE DOUBLE LISTED WITH ACCT #56005	2005-0031411	\$319.36
LAUGHINGHOUSE, RICHARD L & BRE DOUBLE LISTED WITH ACCT #56005	2004-0091642	\$248.66
LEWIS, MICHAEL C & THERESA PROPERTY VACANT	2004-0031048	\$32.00
LEWIS, MICHAEL C & THERESA PROPERTY VACANT	2005-0032087	\$32.00
WHITFIELD, ROSANA PROPERTY VACANT	2004-0055159	\$32.00

6 – REFUND (S)      \$863.90

*Subdivision for Approval*

Craven County Planning Director, Don Baumgardner, submitted the following subdivision for the Board's approval. Commissioner Sampson moved for its approval, seconded by Commissioner Brown and unanimously carried in a roll call vote.

Hunters Ridge Phase Six – Final: The property, owned by Gene Dunn and engineered by Thomas Engineering, is located within Twp 7 off of SR 1004 (Brices Creek Road). The subdivision contains 100 lots on 66.10 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

### **HEALTH DEPARTMENT REQUEST**

Craven County Health Director, Wanda Sandelé, presented the following resolution that was passed by the Craven County Board of Health on December 12, 2005, and asked that the Board of Commissioners also approve it. The resolution is to be directed to federal legislators and state legislators. Commissioner Brown moved to adopt the resolution, seconded by Commissioner Sampson and unanimously carried.

### **INFLUENZA VACCINE SUPPLY RESOLUTION CRAVEN COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, each year, a substantial proportion of vaccine-preventable diseases occur among adults, despite the availability of safe and effective vaccines; and

**WHEREAS**, adult immunization levels continue to lag far behind childhood rates, and adult morbidity and mortality from vaccine-preventable diseases remain distressingly high; and

**WHEREAS**, adults form the core infrastructure needed to respond to any emergent public safety and health need; and

**WHEREAS**, the burden of and responsibility for vaccinating high-risk and vulnerable populations often falls upon public health departments and their public partners; and

**WHEREAS**, public health is often unable to serve the high-risk and vulnerable populations within a community because of a lack of timely distribution of vaccine, especially influenza vaccine; and

**WHEREAS**, commercial vaccinators make early bulk purchases of influenza vaccine and are able to offer mass flu campaigns before public health can vaccinate high-risk populations; and

**WHEREAS**, the federal government and local medical providers look to the public health infrastructure to be prepared to respond to and coordinate the response of any communicable disease outbreak, including an influenza pandemic; and

**WHEREAS**, the federal government has provided support for the childhood immunization program nationally that has resulted in dramatic reductions in childhood vaccine preventable diseases; and

**WHEREAS**, an adult immunization infrastructure is needed prior to implementation of a national universal influenza vaccine recommendation; now

**THEREFORE**, in recognition of this compelling public health challenge, the Craven County Board of Commissioners requests that:

- Sufficient federal funding be identified to support a robust adult vaccine preventable disease vaccination infrastructure and program that would include influenza as a primary component;
- Guaranteed government prices for influenza vaccine be offered as an incentive for vaccine production to meet the demand;
- Federal government bulk purchase a base number of doses for public health;

- distribution to public agencies first; and
- Enforcement rules be developed for providers who disregard high-risk vaccination criteria.

Adopted this 17<sup>th</sup> day of January, 2006

### **ELECTIONS DEPARTMENT RECOMMENDATION**

Director of Elections, Tiffiney Miller, provided the Board with an update on the purchase of new voting equipment, as detailed in the following resolution. She advised the Board that according to communication received by the State Board of Elections new equipment will be delivered to the State Board of Elections, tested centrally with County representatives present and then distributed to respective counties. The total amount of request from the County was \$102,924, after taking into account grants that could be applied to the total purchase price of \$450,000 of HAVA (Help America Vote Act) Election Fund formulas, as stipulated in the resolution. Commissioner Sisk moved to allocate the \$102,924.00 from fund balance, as requested, seconded by Commissioner Staton and unanimously carried in a roll call vote.

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### **CRAVEN COUNTY BOARD OF ELECTIONS**

### **CRAVEN COUNTY BOARD OF ELECTIONS**

STATE OF NORTH CAROLINA  
COUNTY OF CRAVEN

#### **RESOLUTION TO RECOMMEND THE PURCHASE OF VOTING EQUIPMENT**

WHEREAS, the Craven County Board of Elections has the authority and duty to recommend a voting system of a type, make, and model approved certified by the State Board of Elections for use in some or all voting places in the county at some or all elections in accordance with G.S. 163-165.9; and

WHEREAS, the Craven County Board of Elections has witnessed a demonstration, in the county or at a site designated by the State Board of Elections, of the type of voting system being recommended and also witnessed a demonstration of at least one other type of voting system certified by the State Board of Elections;

WHEREAS, the State Board of Elections and the Office of Information Technology Services has a Statewide Term Contract with certified vendors;

WHEREAS, grants from the HAVA Election Fund may be used by the County Boards of Election for purchasing voting equipment from a certified vendor and the County is entitled to receive up to \$ 312,000.00 from the HAVA Election Fund based on the formula of \$12,000.00 per precinct, \$37,931.00 per One-Stop sites, plus \$1.00 for each voter that turned out in the 2004 presidential election but not less than \$10,000.00 or more than \$100,000.00;

THEREFORE BE IT RESOLVED that the Craven County Board of Elections hereby recommends the following certified voting equipment to the Board of County Commissioners;

Voting Type: M100 Optical Scanner, M650 Optical Scanner, iVotronic DRE ADA and iVotronic DRE  
Vendor: Election System's & Software  
Estimated Cost: \$450,000.00

This the 20<sup>th</sup> day of December, 2005.



**RECREATION DEPARTMENT MATTERS***PARTF Grant Application for West Craven Park*

Recreation Director, Jan Parker, requested approval to submit a Parks and Recreation Trust Fund grant for the development of the 90 acres adjacent to West Craven High School and for the Chairman to sign the application. The amount being sought is \$500,000, the maximum amount available for the grant, which would include clearing, grading, engineering plans, utilities, roads, ball fields, tennis courts, playground and walking trails. A \$500,000 cash match would be required of the County should the grant be approved. Ms. Parker stated, however, that the cash match would be payable over a two-year period and that an allocation would not be needed until the FY 2006-2007 budget, as notification would not be received until June. Commissioner Sisk moved to approve submission of the grant application by the due date of January 31, 2006, seconded by Commissioner Sampson and unanimously carried.

*Request for Adoption of Recreation Master Plan*

Ms. Parker requested that the Board adopt the Master Plan for the Craven County Recreation and Parks Department, which was presented to the Commissioners on December 9, 2005. She confirmed that the fully completed document had already been funded and that there would be no funding involved in the Commissioners' acceptance of the plan. She stated that it is simply a ten year working plan and that its adoption would be necessary for many grant applications which the department may seek. Commissioner Sisk moved to accept the plan, seconded by Commissioner Staton and unanimously carried.

*Update on Rocky Run Playground*

Ms. Parker updated the Board on the status of the Rocky Run Playground, relative to concerns expressed by citizens at the Board's last meeting. She stated that the recreation staff has made repairs and improvements within the constraints of the current fiscal budget, including the repair of swings, filling in of the driveway, maintenance to the basketball court, trimming in the parking area, mulching under the playground equipment and repairs in the picnic shelter. She stated that although the seesaws on the site are not illegal, they do not meet safety standards and therefore could become a liability. The monkey bars, slide and dome climber are also considered not to meet current safety standards. She recommended removal of the substandard equipment and replacement with equipment desired by the community when the budget permits. Commissioner Allen moved to remove the unsafe equipment, seconded by Commissioner Sampson. During discussion, Commissioner Sisk inquired as to the cost for replacing some of the equipment that would be removed. Ms. Parker responded that \$7,000-\$10,000 would be needed to purchase consolidated play structures, depending on the components included. Commissioner Sisk advocated for replacing the equipment with something immediately and Ms. Parker estimated that the dome climber could be replaced for \$1,500-\$2,000. The monkey bars could be replaced for approximately \$1,000 and the seesaw could be replaced for approximately \$2,000, for a total of \$5,000-\$6,000 to replace some of the items being removed. Commissioner Allen amended his motion to remove the unsafe structures and to appropriate \$5,000 from fund balance to replace with a dome climber, a set of monkey bars and a seesaw. The amended motion carried unanimously in a roll call vote.

**COUNTY ATTORNEY'S REPORT**

County Attorney, Jim Sugg, presented an advisory concerning the required actions in filling the vacancy created by Commissioner Bill Harper's resignation. Commissioner Allen moved to accept the resignation of Commissioner Bill Harper, effective February 10, 2006, seconded by Commissioner Brown and unanimously carried in a roll call vote. According to the prescribed process, a vacancy will be declared on February 10 and filled after consultation and recommendation of the executive committee of the Republican Party within 60 days. If not filled within 60 days, Clerk of Court, Jan Cahoon, will appoint a Commissioner to fill the vacancy. Commissioner Harper indicated his hope

that the Board would honor the wishes of the Republican Party, although Mr. Sugg stated that neither the Board nor the Clerk would be bound by the party's recommendation.

### **9:00 A.M. PUBLIC HEARING ON PROPOSED MORATORIUM ON DEVELOPMENT IN TOWNSHIP SEVEN**

At 9:05 a.m. Commissioner Brown moved to go into public hearing concerning a proposed moratorium on development in Township Seven, seconded by Commissioner Allen and unanimously carried. Planning Director, Don Baumgardner, presented a Power Point explanation of the issues and process involved. The following members of the public spoke:

*Andy Hall* of 1709 Old Airport Road, spoke in opposition to a moratorium. He suggested that the airport be relocated to a tract in Vanceboro.

At 9:20 a.m., there being no additional speakers, Commissioner Allen moved to close the public hearing, seconded by Commissioner Brown. The Chairman advised Mr. Hall and other members of the public that the moratorium was a temporary measure to study the development issues and that prior to the imposition of any permanent constraints there would be opportunities for public hearings and for residents to be heard. Commissioner Allen moved to adopt the moratorium ordinance imposing a moratorium on development in Township Seven in order to study the ramifications of such action and for the Board to have consideration effective immediately for duration of 180 days. Commissioner Sisk seconded the motion, which unanimously carried.

### **Statement of Problems or Conditions**

It has been deemed, after careful consideration and consultation, that the steady development of lands surrounding Craven Regional Airport for uses unrelated to commercial transit and transport of persons and goods constitutes an unsustainable encroachment of incompatible uses into what could be considered a safe buffer region around Craven Regional Airport. The encroachment of incompatible uses is dangerous for both the aircraft pilot and for the local residents; with the encroachment of residential neighborhoods creating distractions for pilots when they are departing or approaching while flying under VFR. When a pilot is flying under VFR the pilot uses landmarks and/or visual markers to verify their location. For instance if a neighborhood was built next to an airport runway and a single straight street within that subdivision was lined with holiday decorations/lighting or just normal street lighting a pilot could mistake the street for the actual runway during the night time hours. Also, incompatible uses next to the runway can cause glare distractions during the day time hours, if the sun would hit a tin roof at a proper angle the glare could temporarily blind the aircraft pilot resulting in the crash of the aircraft. Encroachment into the area also restricts the Airport's ability to expand, should the need arise. The potential exists for local residents to suffer from decreased standards of living, resulting from direct and residual airplane and airport noise. Such problems can be expected to increase as airport traffic increases. Finally, while runway accidents are rare, the encroachment of residential development into the Craven Regional Airport vicinity does increase the possibility of these, or related, accidents spilling onto residential properties.

### **Courses of Actions/Alternatives to a Moratorium**

The county began attempts to alleviate the problem by first discussing the land-use issues with both developers and the Airport Authority. A land-use study of the area surrounding Craven Regional Airport was also conducted. During the process attempts were also made to find an alternative solution to the encroachment problem. It was during this process that a voluntary halt in development around Craven Regional Airport by both contractors and developers

was considered. However, upon review it was determined that such action provided an unsustainable solution to a long-term problem. A voluntary halt would not be binding or enforceable; thus it would fail to mitigate future land-use conflicts around the Airport. Therefore, due to a lack of viable alternatives, it is necessary for the county to request a moratorium on the development of lands as depicted on the attached map.

Currently, the Craven Regional Airport has a height control ordinance that restricts the height of structures around the Airport, but these restrictions do not control the land use for parcels surrounding the Airport.

Craven Regional Airport currently has an Airport Development Plan, which is being revised to accommodate the future growth of the Airport. The elements located within the Airport Development Plan provide a need for land use controls around the Airport. The revisions to the Airport Development Plan should be complete within the next few months.

### Development approvals subject to the Moratorium

The physical boundaries requested for application to this moratorium are as follows:

Beginning at a point at the intersection of (SR 1131) Airport Rd and the westerly edge of the Norfolk Southern railroad right of way; thence north along the westerly edge of the railroad right of way for 2,583 feet and cross over (SR 1167) Williams Rd and continue north for 1,000 feet; thence westerly along the northern boundary of Parcel # 7-107-076, for 752 feet; thence south along the eastern most boundary of Parcel # 7-008-025 and crossing Williams Rd to the southern edge of Williams Rd right of way; thence along SR 1167 Williams Rd in a southwesterly direction for 2,800 feet; thence continue westerly along the southern edge of (SR 1167) Kelso Rd for 1,536 feet; thence south along the westerly edge of Parcel # 7-103-092 for 180 feet; thence easterly along the southern edge of Parcel # 7-103-092 for 205 feet; thence south along the western edge of Parcel # 7-103-092; thence east along the southern edge of Parcel # 7-103-092 for 276 feet crossing Brice's Creek right of way; thence south on the westerly edge of Parcel # 7-103-092 for 470 feet; thence east along the southern edge of Parcel # 7-103-092 for 475 feet; thence southwesterly along (SR 1004) Brice's Creek Rd for 2,580 feet to the intersection of (SR 1004) Brice's Creek Rd and Marion Dr; thence south along the easterly edge of the right of way of Marion Dr for 2,050 feet; thence follow the easterly boundary of the City of New Bern Corporate jurisdiction; thence along the southern boundary of Parcel # 7-103-219 to (SR 1111) Old Airport Rd; thence north along the westerly edge of (SR 1111) Old Airport Rd right of way to the intersection of (SR 1131) Airport Rd; thence westerly along the southern edge of (SR 1131) Airport Rd for 685 feet; thence north for 80 feet; thence east for 1,350 along the northern edge of (SR 1131) Airport Rd right of way to the intersection of (SR 1169) Clermont Rd; thence follow the southern edge of the right of way of (SR 1169) Clermont Rd for 1,765 feet; thence north 60 feet; thence southeast for 1,900 feet along the northern edge of (SR 1169) Clermont Rd; thence east along the northern edge of (SR 1131) Airport Rd for 408 feet to the western edge of Norfolk Southern railroad right of way.

Within the limits of these boundaries, no approval shall be granted for new subdivisions or mobile home parks, nor shall any building permits be issued for any new development, provided, however nothing herein prohibits the issuance of building permits for renovations, rehabilitations, replacement structures of the same use or additions that would not result in the change of use for the existing building. This suspension of approval and permit issuance, in conjunction with the requested period of time, will allow the county to develop a sustainable land-use plan for the encompassed area without having to address any new

development that might occur over the moratorium period. By suspending said issuance, the zoning ordinance development process can also be expected to progress in a more rapid manner, minimizing any additional inconvenience that may occur as a result of the moratorium.

### Length of Moratorium

The County requests that the moratorium last for a period of 180 days, beginning from the date of approval. This period will allow sufficient time for the County to conduct a full analysis of the area and develop a zoning ordinance.

### Statement of Actions

The following timeline has been proposed by The County for the establishment and duration of the requested Development Moratorium:

- January 17, 2006: Conduct a Public Hearing regarding the reason for requesting and proposed structure/details of the Development Moratorium.
- January 18, 2006 – end of May 2006: Develop an effective land-use zoning ordinance for the areas adjacent to Craven Regional Airport, which will provide a long-term solution to the problem of unsustainable development and encroachment around Airport.
- June 12, 2006: Post advertisement/announcement for Public Hearing concerning the proposed zoning ordinance.
- June 19, 2006: Post advertisement/announcement for Public Hearing concerning the proposed zoning ordinance.
- July 5, 2006: Conduct Public Hearing concerning proposed zoning ordinance/Adopt Zoning Ordinance
- July 16, 2006: End of Moratorium

Note: Timeline is subject to change without notice due to possible variations in the ordinance development process.

## **COUNTY MANAGER’S REPORT**

Assistant County Manager, George Sawyer, asked the Board to set a study session to consider the building needs of the Board of Education. It was the consensus of the Board to reconvene at 9:00 a.m. on January 31 for the study session. Mr. Sawyer thanked the Board, employees and citizens for their support over his 33 years of service with Craven County as he retires at the end of the month.

### *Budget Amendment*

The following budget amendment was presented for the Board’s approval. Commissioner Brown moved for it’s approval, seconded by Commissioner Staton and unanimously carried in a roll call vote.

### *Non Dept/Communications*

101-0560-354-01-00	\$3,517.00	101-2015-410-73-02	\$14,000.00
Insurance		C/O Other Improvements	
101-560-377-38-0	\$10,483.00		
Hurricane Ophelia			
TOTAL	\$14,000.00	TOTAL	\$14,000.00

**Justification:** Roof replacement at Communications Center

**COMMISSIONERS' REPORTS**

*Commissioner Staton* advised the Board of a need relative to ballfield lights in Harlowe adjacent to the Senior Center. He stated that the wiring in the light panel needs to have aluminum conduits changed to copper and added that the projected cost would be \$2,000-\$3,000. He also expressed the desire to have a walking trail installed for the senior citizens. He moved to appropriate \$2,500 for the repair to the light panel, seconded by Commissioner Sampson. During discussion, Commissioner Allen informed the Board that he has voluntarily examined the problem in his capacity as a licensed electrician, and recommended that the action be deferred until firm quotes could be solicited. The other Commissioners concurred and the motion was withdrawn, pending the results of bids to be obtained by the Recreation Director.

*Commissioner Allen* presented a complaint on behalf of Carolina Pines resident, Al Johnson, that the alarm at the Carolina Pines fire station goes off randomly throughout the day, when there is apparently no fire. Staff was directed to inquire about this. Commissioner Allen also informed the Board that he would be attending a meeting in Washington on February 27, representing the National Association of Local Boards of Health, and will take the Health Department's resolution on Influenza Vaccine.

Commissioner Sisk, Brown, Harper, Sampson and Morris congratulated Assistant County Manager, George Sawyer, on his impending retirement, thanked him for his years of service to Craven County, and commended him for an outstanding job.

At 9:50 a.m. Commissioner Brown moved to recess until 9:00 a.m. on January 31, 2006, seconded by Commissioner Sampson and unanimously carried.

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Chairman Perry L. Morris  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board